

**HARTLEY INDEPENDENT SCHOOL DISTRICT**  
**P.O. Box 408 • Hartley, TX 79044**  
**Phone: (806) 365-4458 • Fax: (806) 365-4459**

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of a medical condition, disability, or any other legally protected status.

*An Equal Opportunity Employer*

<b>Personal Data</b>	Date of Application Social Security No.:        —        — Last Name: First Name: Middle Initial: Current Address (street/box, city, state, and zip): Other address where you may be reached: Work Phone: Other name that may appear on records (used only for reference checks):			
	List the positions you are applying for: Credentials included with application: <input type="checkbox"/> Resume <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts showing degrees Date you can begin work: Have you been employed by Hartley ISD in the past year? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, provide dates of employment:			
<b>Education / Training</b>	Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license held	Year graduated (college only)

## Employment Application for Professional Personnel

<b>Certification</b>	Certificate or License Currently Held: <input type="checkbox"/> None <input type="checkbox"/> Valid Texas <input type="checkbox"/> Valid Other State <input type="checkbox"/> Texas Emergency <input type="checkbox"/> Texas One Year: Expires <input type="checkbox"/> Texas Temporary Administrative: Expires:																							
	Areas of Specialization: <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Administrator</td> <td style="width: 33%;"><input type="checkbox"/> All-Level Art</td> <td style="width: 33%;"><input type="checkbox"/> Vocational (specify)</td> </tr> <tr> <td><input type="checkbox"/> Superintendent</td> <td><input type="checkbox"/> All-Level Health &amp; PE</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Principal</td> <td><input type="checkbox"/> All-Level Music</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Mid-management Administrator</td> <td><input type="checkbox"/> Librarian</td> <td><input type="checkbox"/> Nurse</td> </tr> <tr> <td><input type="checkbox"/> Elementary</td> <td><input type="checkbox"/> Counselor</td> <td><input type="checkbox"/> Visiting Teacher</td> </tr> <tr> <td><input type="checkbox"/> Elementary &amp; Kindergarten</td> <td><input type="checkbox"/> Special Education (specify)</td> <td><input type="checkbox"/> Supervisor</td> </tr> <tr> <td><input type="checkbox"/> Secondary (Jr./Sr. High)</td> <td></td> <td><input type="checkbox"/> Other (specify)</td> </tr> </table>				<input type="checkbox"/> Administrator	<input type="checkbox"/> All-Level Art	<input type="checkbox"/> Vocational (specify)	<input type="checkbox"/> Superintendent	<input type="checkbox"/> All-Level Health & PE		<input type="checkbox"/> Principal	<input type="checkbox"/> All-Level Music		<input type="checkbox"/> Mid-management Administrator	<input type="checkbox"/> Librarian	<input type="checkbox"/> Nurse	<input type="checkbox"/> Elementary	<input type="checkbox"/> Counselor	<input type="checkbox"/> Visiting Teacher	<input type="checkbox"/> Elementary & Kindergarten	<input type="checkbox"/> Special Education (specify)	<input type="checkbox"/> Supervisor	<input type="checkbox"/> Secondary (Jr./Sr. High)	
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<input type="checkbox"/> Secondary (Jr./Sr. High)		<input type="checkbox"/> Other (specify)																						
<b>Teaching Experience</b>	List Teaching Experience beginning with most recent years.																							
	Name and Location of School	Type of Assignment	Dates Taught	Reason for Leaving																				
<b>Other Work Experience</b>	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume if available.																							
	School District / Firm Name	Position / Title	Dates Employed	Reason for Leaving																				

## Employment Application for Professional Personnel

<b>Professional Data</b>	<p>Please list relevant professional activities. Omit references to organizations that would reveal race, age, ethnic origin, or religion.</p> <p>Papers/articles published:</p> <p>Seminars/workshops conducted:</p> <p>Other related professional activities: .</p>				
<b>General Information</b>	<p>Do you have a relative who serves on the Hartley ISD Board of Education? <input type="checkbox"/> Yes <input type="checkbox"/> No                  If yes, please provide the relative's name and relationship:</p> <p>Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor): <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide state where, when, and the nature of the offense:</p> <p><i>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</i></p>				
<b>References</b>	Full Name of reference	School/district/firm name	Mailing address	Position/Title	Area code and phone number

## Employment Application for Professional Personnel

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that that the district is authorized by Texas Education Code 22.083 to obtain criminal history record information on applicants the district intends to employ.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for \_\_\_\_\_ months. If you have not received response during this time period, you may reapply or reactivate your application.